

25 January 1979

Classification Review Procedure

CRP 79-1

RECORDING THE NEXT REVIEW DATE FOR CIA NON-FOREIGN MATERIAL

1. Executive Order 12065 provides that all documents, after the initial review, must be reviewed at 10 year intervals unless declassified or a waiver for a longer interval is granted by the ISOO. It also says that the next review date must appear on the document itself. CRG in consultation with NARS has decided that only the year of next review is necessary. Therefore, for documents being reviewed in 1979 the reviewer would record 1989 on the document.
2. In the "next review date" field on form 4023A, enter "10" as has been done thus far.
3. This procedure applies to CIA originated information only. For the procedure applicable to foreign derivative or liaison information see CRP 79-3. For the procedure for handling foreign government documents see CRP 78-37.



Chief,
Classification Review Group

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